



Employee Time Sheet

Employee name: _____

Pay Period Ending: _____

Date		Time in	Time out	Lunch	Time in	Time out	Total	Comments
	Saturday							
	Sunday							
	Monday							
	Tuesday							
	Wednesday							
	Thursday							
	Friday							
	Saturday							
	Sunday							
	Monday							
	Tuesday							
	Wednesday							
	Thursday							
	Friday							

Supervisor Signature: _____ Total: _____